

MARCH 5, 2012

Name of Company Submitting Bid: _____

Contact Person: _____

Work Phone: _____

Cell Phone: _____

VINEYARD TOWN PARK MAINTENANCE BID SPECIFICATIONS

Service performed for the Maintenance Contract will commence no sooner than March 19 and terminate when the fall leaves have been removed; but no later than November 10 of that year.

Services will include:

1. Lawn Aeration at the beginning of the Season
2. Mowing the grass on the park lawn; to include the rental home lawn, weekly.
3. Trimming around trees and other objects located on the park grounds, weekly.
4. Applying fertilizer 3 times during the growing season. Fertilizer will be nitrogen with potassium, phosphorus and iron. **
 - a) First application prior to April 9 (or later if the weather is too cold; consult with Councilmember assigned to oversee park); a dual product including fertilizer and grub/insect control material to be applied.
 - b) Second application — during last two weeks of June
 - c) Third application — between September 24, and Oct 8.
5. Maintaining the sprinkler system by performing minor sprinkler system repairs (Under \$50.00) to sprinkler heads, cleaning clogged heads from dirt and debris, and conducting a routine weekly check of the sprinkler system to make sure all areas of the park are being properly watered. (Major repair work will be hired out.)
6. Application of herbicide where needed. **
7. Besides the first application listed in 4(a), Spot spray with pesticide when needed to control grubs and other harmful insects.
8. Maintaining the ball diamond.
9. Re-seeding or laying of sod in damaged lawn areas.
10. All weeding and care of trees and plants on park grounds, around buildings, ball diamond, and playground.

11. Keeping the parking lot; including gutters, and other non-lawn areas free from leaves and debris.
12. Weekly edging of sidewalks.
13. Flower beds cleaned and weeded.
14. Removal of fall leaves from the town park including the parking lot areas.
15. Weekly pick up of grass clippings.

(**Bid should include the cost of all fertilizer/herbicides, and the first application of pesticide.

The town will be responsible for covering the costs of a second application of pesticide, if needed; the proper certification for spraying pesticides/herbicides is also required.)

The Contractor who is awarded the bid will be supervised by the Town Councilmember assigned to the park. Semi-monthly communication will be required

All employees hired by contractor performing work for the town must be 18 years of age or older.

The contractor who is awarded the bid will also be required to submit proof of Worker's Compensation Insurance, or provide a waiver of such.

Pay Schedule: divided into seven (7) equal payments

May 1st \$ _____

June \$ _____

July \$ _____

August \$ _____

September \$ _____

October \$ _____

End of Season \$ _____

Total Bid Amount: \$ _____

Amount for any additional work requested by the Town not mentioned in the above specifications.

\$ _____ hourly rate

Please mail completed bid sheet to Vineyard Town, 240 East Gammon Road, Vineyard, UT 84058.

All bids must be received by March 5, 2012 before 5:00 PM. Vineyard Town reserves the right to reject any or all bids.